**Sprint Report Document**

Adventium Labs

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**3. Sprint Retrospective Meeting -** 2/12/2021

**3.1 Top Highlights**

* We made initial contact with our sponsor.
* The Eclipse environment was set up with OSATE and AGREE tools for development.
* Meeting schedules were established and occur every Tuesday and Thursday. Tuesday meetings are solely with team members, and Thursday meetings are with Danielle, our sponsor.
* Examples have been issued by the sponsor and are being explored by the team.
* Sections 1-3 of the Project Specification document were completed.
* A GitHub repository was created.
* We began creating initial wireframes for the plugin design.

**3.2 Top Lowlights**

* Some members had difficulty setting up and reopening the Eclipse OSATE environment.
* Some confusion on the exact description of the project still existed throughout the majority of this first sprint.

**3.3 Reflection on Improvements**

* Assigning individual tasks for group members to complete by the next meeting.
* Continue to learn the new concepts so that we can start programming soon.
* Hold appropriate sprint meetings (e.g. sprint planning, sprint review, sprint retrospective).
* Explicitly writing down plans for what needs to be done and when.
* Integrating work items into planning tools (like GitHub Issues).